

UNIVERSITY OF ILLINOIS  
AT CHICAGO

Department of Computer Science (MC 152)  
College of Engineering  
1120 Science and Engineering Offices  
851 South Morgan Street  
Chicago, Illinois 60607-7053

## KEY REQUEST AND BUILDING ACCESS

Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

UIN # \_\_\_\_\_

Email \_\_\_\_\_

Circle one: Graduate / Undergraduate / Faculty / Staff / Special User

a) Key(s) requested: indicate room number(s)\*

Room No. \_\_\_\_\_ Key No. \_\_\_\_\_ Faculty in Charge: \_\_\_\_\_

Room No. \_\_\_\_\_ Key No. \_\_\_\_\_ Faculty in Charge: \_\_\_\_\_

Room No. \_\_\_\_\_ Key No. \_\_\_\_\_ Faculty in Charge: \_\_\_\_\_

\*Your student account will be charged \$50.00 per key. Upon returning the key(s) your student account will be credited.

You are responsible for the keys listed above. If keys are lost, you will be required to pay for all replacement keys and lock changes.

b) Building Access: please check one

SEO expiration date \_\_\_\_\_

ERF - floor \_\_\_\_\_ expiration date \_\_\_\_\_

SEL expiration date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Authorization

\_\_\_\_\_  
Date

\*\*Please allow at least 2 weeks for key pickup. You will be notified by email when keys arrive.

# UIC